

Status: Active

DOE Lead: National Transportation Program (NTP-AL; Judith Holm @ 505-845-4767)

Start Date: March 1992

End Date: N/A

Purpose:

To maintain a record of the issues identified by the TEC/WG, their goals and objectives for resolving those issues, and actions taken by DOE to meet those goals and objectives.

Approach:

An analysis of the issues raised by the TEC/WG membership at the group's meetings in New Orleans (April, 1992) and San Francisco (December, 1992) revealed 7 general areas of concern. For each of those areas of concern, the Work Plan identifies pertinent issues, provides background information about those issues, describes DOE program activities related to those issues, and lists the TEC/WG's goals and objectives for resolving those issues. The Work Plan also records the status of actions taken by the DOE to meet the TEC/WG's goals and objectives. Specific DOE tasks are listed according the particular TEC/WG objective which they address. The Work Plan will be updated after every TEC/WG meeting to incorporate new issues, and to update the status of DOE actions. Only updated sections of the Work Plan, rather than the entire document, will be forwarded to the TEC/WG membership.

Updates:

(as of 12/93) The current draft of the Work Plan was mailed to the TEC/WG membership on December 10, 1993. They will receive another copy after the Dallas meeting. The latter copy will reflect the results of the prioritization activity, incorporate new issues raised at the Dallas meeting, and update the status of DOE actions.

(as of 04/94): The TEC/WG members were reminded in the March 31st mailing to review and provide comments on the Work Plan. Their comments are due no later than June 17. To date, written comments on the Work Plan have been received from the Western Interstate Energy Board and the Midwestern Office of the Council of State Governments. The Work Plan will be revised and updated based on comments received from TEC/WG members and internal DOE reviewers. Depending on the extent of changes either the entire document or only those segments which have been changed will be distributed at the summer meeting.

(as of 10/94): Based on continued discussions at the July 1994 meeting, formats for updates will continue to be explored. Members will be provided with a revised document in December 1994.

(as of 03/95): Sample format revisions were sent to members in December 1994 for review. No comments were received on the revisions and there was no discussion at the January 1995 meeting. The document is currently being revised to reflect the combining of Safe Routine Transport and Inspection and Enforcement into the single category of Transportation Operations as well as to incorporate format changes.

(as of 03/96): A formative evaluation designed to adapt and improve the operations of the group to

DOE's changing needs was initiated at the January 1996 meeting. Results from the evaluation will be used in updating the Work Plan.

(as of 09/96): A draft Work Plan was distributed at the July 1996 meeting. The proposed changes were discussed in the General Planning breakout session and all participants were asked for comment by September 15th. The changes simplified the document to a more usable, narrative format.

(as of 06/97): Task is ongoing as described above; no changes to approach at this time.

~~Need to put in details of update. Similarly, where there is an update, note what was changed—need the substance, not just the date of the update. This is what tracks the activities.~~

(as of 12/97): Task is ongoing as described above; Work Plan updated for January 1998 meeting.

~~see above~~

~~(as of 1/98): Work Plan updated.~~

~~see above~~

(as of 7/98): Work Plan updated. Several new members added to ~~m~~Membership ~~l~~ist.

~~(as of 1/99): Work Plan updated. Updates included update of introduction and membership list, changes in points of contact listed, and revision to “Potential Impacts” sections in III. General Planning/Public Information & Communications and IV. Transportation Operations and “Current Issues” in III. General Planning/Public Information & Communications. Updated “Recommendations/Action Items” sections throughout.~~

~~see above, but this does get at what I am interested in seeing.~~

~~(as of 7/99): Work Plan updated, including recommendations and action items throughout the sections.~~

Schedule:

3/92	Task Proposed
12/93	Draft task plan completed
01/94	Draft task plan reviewed by TEC Working Group
01/94	Draft Work Plan reviewed by TEC/WG
06/94	TEC/WG comments incorporated into the Work Plan
07/94	Final Work Plan distributed to TEC/WG members
3/95	Work Plan updated and provided to the TEC/WG
on-going	Provide Work Plan Updates at every meeting

Comments:

~~This task was formerly identified as I.D.2 TEC/WG Work Plan.~~